



STATE OF WASHINGTON

DEPARTMENT OF RETIREMENT SYSTEMS

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INTENT TO AWARD SOLE SOURCE CONTRACT

The Department of Retirement Systems (DRS) contemplates awarding a sole source contract to CliftonLarsenAllen LLP to express an audit opinion on financial information associated with the implementation of Statements 67 & 68 issued by the Governmental Accounting Standards Board (GASB) as applicable to cost-sharing multiple-employer plans.

Services to be completed under the terms of this contract include:

- Review controls associated with the collection of census data, assess risk, and develop an audit plan to obtain reasonable assurance on employer data and allocation methodology of collective pension amounts.
- Coordinate audits of census data at employer work sites with the State Auditor's Office by providing employers to audit, attestation template, and key data elements.
- Provide audit opinions on Retirement System Liability Allocations and related Schedules of Collective Pension Amounts for the following three periods:

Financial Data Period	Actuarial Valuation Period	Opinion to be Issued
FY 2013 and 2014	FY 2012 and 2013	April 30, 2015
Fiscal Year 2015	Fiscal Year 2014	November 1, 2015
Fiscal Year 2016	Fiscal Year 2015	November 1, 2016

The contract will be issued on or about November 10, 2014. The anticipated period of performance is November 10, 2014 through December 31, 2016. The dollar value for the entire contract period of performance is estimated to be \$180,000.

Offerors contemplating the above requirements must submit capability statements detailing their ability to meet DRS' requirements by October 24, 2014. The following information must be included in the capability statement:

- A detailed explanation of the ability to perform the services described above.
- Examples of similar work performed.
- A list of at least three organizations for which similar services have been provided.

Please submit questions regarding the potential sole source contract and/or a capability statement to:

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